**Naveed Asad Ali   
2212232  
TBW-6D**

**Letter 1 — External Candidate Rejection Letter**

XYZ Software Solutions  
123 ABC Street, Karachi  
April 27, 2025

Abdul Haseeb Khokhar,  
Ali garden nisther road,  
karachi.

Dear Abdul haseeb,

We appreciate you taking the time to apply and interview for XYZ Software Solutions' Junior Software Developer position. We really appreciate all of your hard work during the selecting process.

We regret to notify you that, following extensive deliberation, we have chosen a different applicant whose qualifications and experience better match the demands of this position. Making this choice was difficult because of your great credentials and zeal.

Your technical expertise and enthusiasm for software development really stood out to us. We deeply urge you to apply for future opportunities that align with your expertise and goals, even if we are unable to offer you a position at this time.

Thank you once again for your interest in joining XYZ Software Solutions. We wish you all the best in your career endeavors.

Sincerely,  
Naveed Asad Ali,  
Hiring Manager,  
XYZ Software Solutions,  
naveed@xyzsoftwaresolutions.com.

**Letter 2 — Internal Candidate Rejection Letter**

XYZ Software Solutions,  
123 ABC Street,

Karachi,  
April 27, 2025,

Alvin Richard,  
QA Department,

Dear Alvin,

We appreciate your interest in XYZ Software Solutions Team Lead opportunity. We value the contributions you have made to our QA department and your continued commitment.   
After thoroughly reviewing and considering all candidates, we have decided to go forward with a candidate who presently has greater leadership experience to suit the team's urgent needs. Please be aware that neither your performance nor your chances of advancement within the organization will be adversely affected by this decision.

We really respect your technical proficiency, dedication to excellence, and collaborative spirit. We think you have a great chance to progress in the future, therefore we encourage you to keep gaining leadership experience.

If you would like to discuss feedback or growth opportunities, I would be happy to schedule a meeting with you to support your professional development. Thank you again for your hard work and dedication. We look forward to your continued success with XYZ Software Solutions.

Sincerely,  
Naveed Asad Ali,  
Hiring Manager,  
XYZ Software Solutions,  
naveed@xyzsoftwaresolutions.com.